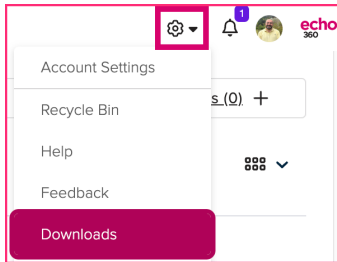# Universal Capture Personal (Echo360's Desktop Capture)
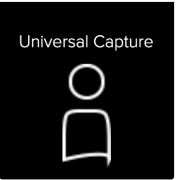
Create, Publish and Edit a desktop capture recording.

echo360®

Download and install Universal Capture: Personal

1. Login with your instructor credentials or access the platform via your Learning Management System (LMS)
2. Locate, then click on the cog at the top right-hand side of the page.

3. Click on **Downloads** and choose the correct version for your computer, Mac or Windows, and follow the installation instructions.
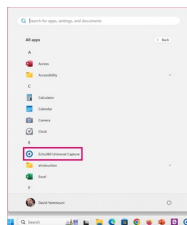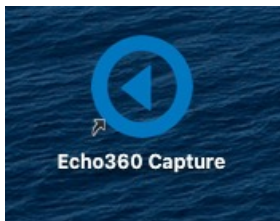

Universal Capture: Personal

Echo360 Universal Capture is the simplest video application for education that provides identical capabilities, and a consistent user experience across Mac and PC.

Personal mode is a stand-alone version of the Universal Capture desktop application. Recordings are created on an ad hoc basis and can be published to a section or library by default. Any combination of video, desktop, and audio can be recorded.
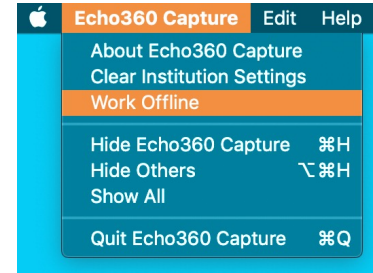
Mac Download (Intel)   Mac Download (Apple Silicon)   Windows Download
version v6.0.802370065   version v6.0.802370065   version v6.0.802370065

Login

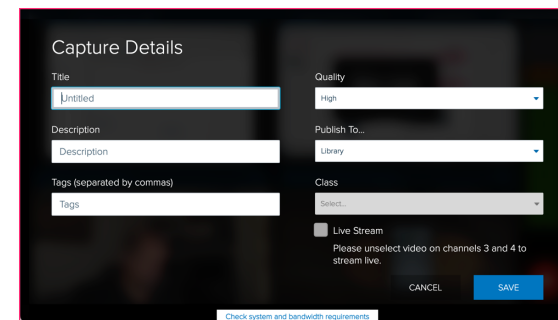Launch Echo360 Universal Capture and follow the prompts to login

Work Offline

Use the menu to choose offline mode if you wish to hold your upload until a later date or do not have internet connection.

As soon as you revert back to work online, your capture will begin to upload once there is an internet connection.

Edit capture details

1. Click the pencil icon at the top of the window to open the capture details page and complete all the necessary information.
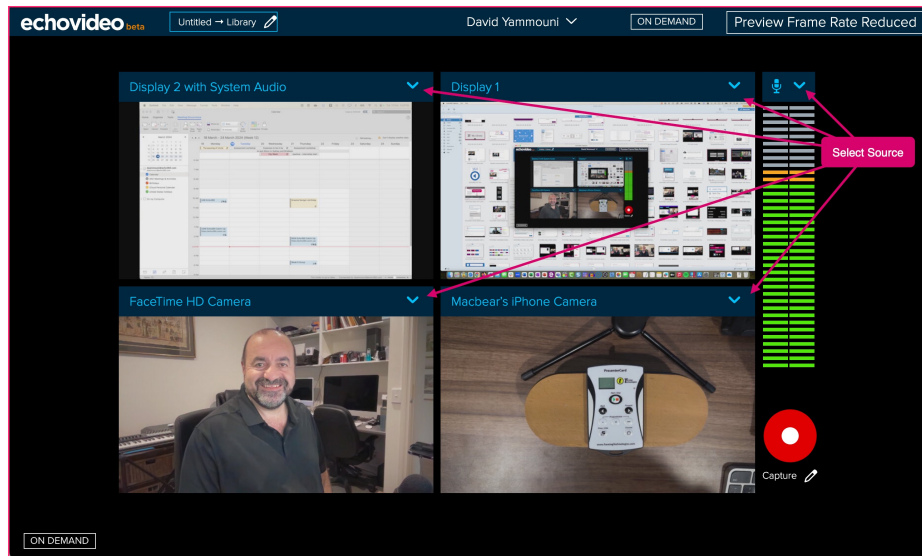

2. Choose the location that you wish to publish the recording from the **Publish To...** drop-down menu. You can send it to your library for future use or straight to a class from one of your courses.

3. Click **Save**

Universal Capture Personal (Echo360's Desktop Capture)

Create, Publish and Edit a desktop capture recording.
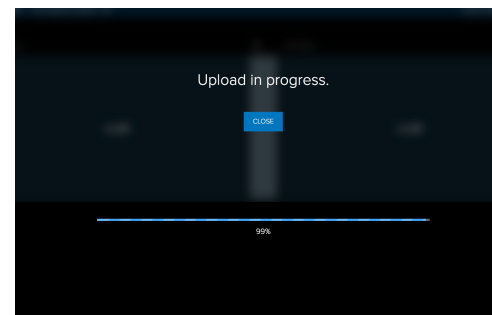
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Start a recording

Record
Once a recording is in progress, you can **Stop**, **Pause/Resume** or **Cancel** your capture.
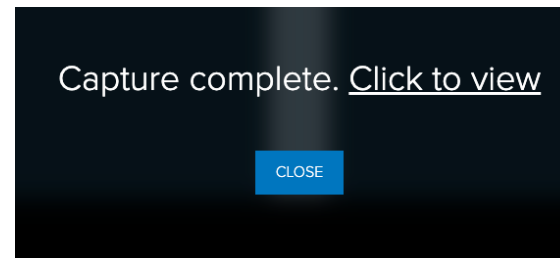

1. Select a Microphone Source.
2. Select desired Video and/or Display Source(s). You can choose system audio from the computer when you select a Display source.
3. Ensure previews are as expected.
4. Click Capture, a countdown timer will display.

Finish recording

1. Click Stop (or alternatively: Finish Capture, or command/control + 8)
2. The software will indicate the capture is uploading with a % indicator.

3. When the capture is complete, the screen below is shown and you can exit the software.

If you select **Click to view** you will be taken to the media details page for the recording.