## Mapping Zoom Recordings in EchoVideo

## echo360°

The Zoom integration feature within EchoVideo gives instructors the ability to map Zoom recordings either to their EchoVideo library or a course section.

## Mapping a Zoom recording to the library or course section

- 1. Navigate to your EchoVideo library.
- 2. From the upper right area of the screen, select the cog, then Account Settings.

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Account Settings				-
Recycle Bin				
Help				
Feedback				
Downloads				
Legal				

- 3. From the menu on the left-hand side, select Zoom Settings.
- 4. Ensure that the Automatically copy Zoom recordings to Echo360 switch is enabled.

Settings	1
Automatically copy Zoom recordings to Echo360	
Toggle on to automatically copy all of your Zoom recordings to your Echo360 Library.	

- 5. If your Zoom email address and your EchoVideo email address are different, please complete the Alternate Zoom email field and follow the instructions.
- 6. In the Automatically create Zoom lessons in Echo360 sections area, your list of Zoom recurring and individually scheduled meetings will appear.

Automatically create Zoom lessons in Echo360 sections				
Use the Meeting List below to map your exis	ting Zoom meetings to Echo360 course sections. Section lessons are created after each meeting	g has completed. Meetings are always copied to your Echo360 library.		
For more information on using the Zoom map	pping below, see our online help article.			
Zoom Meeting ID	Zoom Meeting Name \ominus	Echo360 Section 😝		
0	Personal Meeting Room	Library Only 🗸		
82001479125	Week 6 Group Meeting	Weather & Climate 23 Ongoing $\lor$		
83480632812	Scheduled Zoom Q&A meeting	Library Only V		
89082391031	Week 8 Group Meeting	Library Only V		
89505244086	Course Section Zoom mapping	Weather & Climate 23 Ongoing $\lor$		
Cancel Save				

7. Next to each Zoom meeting name, choose whether you want the recording from that meeting to appear directly in the EchoVideo library or a course section.

Week 8 Group Meeting	Library Only
	✓ Library Only
	ONGOING Weather & Climate 23 Ongoing

8. Once the changes have been made, remember to Save the changes. You will receive a pop-up message confirming the changes have been saved.

Cancel	Save	
		✓ UPDATED SUCCESSFULLY