

## **Lunch and Learn Agenda (Sample)**

75 minutes

12:00 Introductions and Overview of Agenda

*Teaching and Learning Representative*

12:10 Round Robin Introductions of Instructors (If 20 or less)

*-Name, Department, Why the interest in Echo360*

12:20 Overview of Echo360

*Teaching and Learning Representative*

12:30 Case Study

*Instructor(s) who are piloting or currently using Echo360*

-OR-

12:30 Demonstration

*Demonstration of the student view of Echo360 and Instructor Dashboard*

12:50 Questions

1:10 Closing and Next Steps

*Teaching and Learning Representative*